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Friday, 21 February 2020

To: Members of the SCR - Skills & Employment Board and Appropriate Officers

You are hereby invited to a meeting of the Sheffield City Regional Mayoral Combined Authority to be held at **11 Braod Street West, Sheffield S1 2BQ**, on: **Monday, 2 March 2020** at **1.00 pm** for the purpose of transacting the business set out in the agenda.

A handwritten signature in black ink, appearing to read 'D. Smith'.

Dr Dave Smith
Chief Executive



You can view the agenda and papers at www.sheffieldcityregion.org.uk or use a smart phone camera and scan the QR code

Member Distribution

Councillor Julie Dore (Co-Chair)
Nigel Brewster
Councillor Nuala Fennelly
Councillor Denise Lelliott
Councillor Tim Cheetham
Councillor Tricia Gilby
Dr Ruth Adams
Councillor Bill Mordue (Reserve)

Sheffield City Council
Private Sector
Doncaster MBC
Rotherham MBC
Barnsley MBC
Chesterfield MBC
SCR Executive Team
Doncaster MBC

SCR - Skills & Employment Board

Monday, 2 March 2020 at 1.00 pm

Venue: 11 Braod Street West, Sheffield S1 2BQ



Agenda

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2.	Declarations of Interest by individual Members in relation to any item of business on the agenda	Cllr Julie Dore	
3.	Urgent items / Announcements	Cllr Julie Dore	
4.	Public Questions of Key Decisions	Cllr Julie Dore	
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10.	Any Other Business	Cllr Julie Dore	

Date of next meeting: Monday, 27 April 2020 at 11.00 am
At:11 Broad Street West, Sheffield, S1 2BQ

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SCR - SKILLS & EMPLOYMENT BOARD

MINUTES OF THE MEETING HELD ON:

MONDAY, 6 JANUARY 2020 AT 11.00 AM

11 BROAD STREET WEST, SHEFFIELD, S1 2BQ



Present:

Nigel Brewster	Private Sector
Councillor Nuala Fennelly	Doncaster MBC
Councillor Denise Lelliott	Rotherham MBC
Councillor Tim Cheetham	Barnsley MBC
Councillor Tricia Gilby	Chesterfield MBC
Dr Ruth Adams	SCR Executive Team

In Attendance:

Krysia Wooffinden	Assistant Director - Skills, Employment and Education	SCR Executive Team
Sue Sykes	Assistant Director - Programme and Performance Unit	SCR Executive Team
Councillor Chris Furness		Derbyshire Dales DC
Gillian Richards (Minute Taker)		

Apologies:

Councillor Julie Dore	Sheffield City Council
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1 Welcome and Apologies

The Chair welcomed everyone to the meeting.

Apologies were noted as above.

2 Declarations of Interest by individual Members in relation to any item of business on the agenda

None.

3 Urgent items / Announcements

R Adams introduced N Brewster who was the new interim Chair of the Board.

The interim Chair asked Members for their thoughts on the purpose and the focus of the Board.

A discussion followed which brought out the following points:

- Lack of clarity around the role of non-constituent districts
- Too much focus on the SEP
- The SEP was one suite of documents on how to grow the economy – the Skills & Employment Board should go beyond that
- Concentrate on the SCR level, not locally to avoid duplication
- Aggregate common issues to submit strong cases to government
- Importance of inclusivity
- Too much emphasis on 16-19 year-olds
- More concentration on adult employment and skills
- The whole purpose was to ensure the workforce had the right skills in the right areas
- Sustainable and future-proof projects essential
- Quality of jobs, not quantity of jobs
- Private sector engagement to ensure the projects provided were what employers needed
- Discount things that the board would like to do but cannot, concentrate on the achievable.

The Board were reminded that previously they had agreed four general priority areas, although further details needed to be developed. It was agreed that the document would be circulated to Members for them to consider before the next meeting of the board on 24th February 2020.

It was agreed that the next meeting would be devoted to revisiting the Board's priorities, deciding how the Board would deliver them and, if necessary, refreshing the Board's Terms of Reference to align with the Board's priorities.

4 Public Questions of Key Decisions

None.

5 Matters Arising

None.

6 Minutes of the meeting held on

Cllr Furness queried why he was listed as 'guest in attendance' in the minutes. R Adams would look into this which was probably a technical issue.

RESOLVED: That the minutes of the meeting of the Board held on 22 October 2019 be agreed as a true record.

7 The Health Led Employment Trial

K Wooffinden presented a report which provided the Board with an understanding of the client group engaging with the Health Led Trial, a sense of the likely outcomes from the trial and thoughts on next steps.

The objectives of the trial was to test whether employment support outcomes for people with health issues were improved if employment services were delivered in a health setting rather than through traditional DWP settings. SCR

and West Midlands Combined Authority were involved in the trial.

Members were reminded that the SCR programme was to take a proven employment support model, Individual Programme Support (IPS) which most commonly worked with people with severe mental health issues, and to modify it to deliver at a greater scale. The aim was to see if the same level of results could be achieved for people with more common mental and physical health challenges.

The report detailed the 8 Principles of the Individual Placement Support Model.

It was noted that during the referral period, 6117 participants agreed to take part, with 50% receiving the established service and 50% the modified IPS service.

The report detailed the key highlights, including:

- Hospital referrals were significant at 25%, in the West Midlands this was 15%.
- 324 formerly unemployed participants receiving the IPS service had successfully competed for and secured a job they wanted. It was noted that this could not be evaluated until the end of the trial to see if these numbers had been sustained.

Successes were also detailed in the report including:

- Five well established Local Integration Boards across the SCR, held up as national good practice.
- Offer of in-work employment, skills and health support was attractive to employers and employees.
- The independent brand alongside the NHS logo had supported the attractiveness of the programme to health professionals and community members who associated DWP and LA brands with enforcement activities.

The Board was informed that at the end of the trial in October 2020, Hallam University would be commissioned to do a local evaluation.

REOLVED: That the report be noted.

8 **Adult Education Budget- delivery overview**

A report and accompanying presentation was submitted which provided Board members with an overview of how the Adult Education Budget was currently being utilised in the Sheffield City Region.

Members were informed that the Adult Education Budget (AEB) was the responsibility of the Secretary of State for Education and administered by the Education and Skills Funding Agency (ESFA). Devolution of AEB was an integral element of the SCR devolution deal with government.

The SCR had undertaken detailed analysis of the current nationally run

programme in order to inform future options for devolved delivery if this occurred.

The presentation provided Members with an analysis of how the AEB was being utilised currently in the SCR and a profile of learners benefitting from the budget.

Members noted that currently there were a total of 250 providers delivering AEB funded training, of these providers delivering locally, 222 were based outside South Yorkshire. Whilst some of the delivery was specialised and not available locally, much could be delivered by local colleges and training providers if AEB was managed differently.

It was reported that if the MCA was in control of minimum contract thresholds and set a minimum threshold of £100k this would reduce the number of grant providers to 21 thus enabling a meaningful relationship between the MCA and their providers. This would give the opportunity for the Board to set clear priorities and manage funding effectively. This was an approach adopted by the other MCAs who were all reporting significant improvements in relationships and delivery.

The Board were informed of the work being undertaken in preparation for the devolution of the AEB budget.

RESOLVED: That the report be noted.

9 **Performance Dashboards**

The Board received a report and accompanying performance dashboards which provided up-to-date performance information on all skills and employment programmes delivered on behalf of the LEP and MCA.

The report and performance dashboards gave details of:

- Working Win – The Health-Led Employment Trial
- Skills Bank
- Local Growth Fund (Skills Capital); and
- The Enterprise Advisor Network

The Board was informed that there were no areas causing concern at the moment.

RESOLVED: That the report be noted.

10 **Any Other Business**

None.

In accordance with Combined Authority's Constitution/Terms of Reference for the Board, Board decisions need to be ratified by the Head of Paid Services (or their nominee) in

consultation with the Chair of the Board. Accordingly, the undersigned has consulted with the Chair and hereby ratifies the decisions set out in the above minutes.

Signed

Name

Position

Date

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SKILLS AND EMPLOYMENT BOARD

2nd March 2020

MATTERS ARISING

Purpose

This paper provides an update on matters arising from the previous meeting – 6th January 2020.

**Item
no.**

Priorities

Members requested the information on the high-level priorities be recirculated and be a single discussion item on the next Board agenda.

Minutes

Reference to Cllr Furness as a guest in attendance **Action: Ruth Adams**

Resolved – this referencing is due to the set-up of the Board Membership as set out in the Constitution, and also due to the previous role of Cllr Furness as Chair of the MCA OSC Committee.

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SKILLS & EMPLOYMENT BOARD

2nd March 2020

Skills and Employment- Future Priorities

Purpose of Report

The paper provides a discussion paper for the Board on the high-level priorities that it may wish to pursue in support of the economic strategy and other plans including devolution of the Adult Education Budget.

Thematic Priority

Develop the SCR skills base, labour mobility and education performance

Freedom of Information

This paper will be made available under the MCA transparency scheme

Recommendations

That Board Members discuss the content, propose any amendments to the policy objective and agree future areas of work.

1. Introduction

- 1.1 At the Skills and Employment Exec Board meeting on the 27th August 2019, Board members received an overview of the current evidence base for skills and employment which formed part of the Strategic Economic Plan evidence base.
- 1.2 As part of that presentation, the Board agreed to consider 4 broad areas for further analysis and discussion, including:
 1. World Class Technical Education
 2. Young People
 3. Support into Work
 4. In work Support

2. Proposal and justification

- 2.1 This accompanying paper provides a more in-depth consideration of one of these areas - World Class Technical Education - and what this could mean for our residents / businesses. Once agreed and defined, these priorities will provide a clear remit to the board and a plan for any future outcomes and activity.

3. Consideration of alternative approaches

- 3.1 The discussion on priorities, requested by the Board, will help set the direction for city regional activity. These priority areas will form the direction for future workstreams, and implementation plans will follow setting out the programme of activity, the outcomes and

outputs to be achieved and the resource plans. As part of this stage, a full range of options for delivering the priorities will be considered and more detailed information presented to the Board.

4. Implications

4.1 Financial

There are no direct implications for the MCA as a consequence of this paper.

4.2 Legal

There are no legal implications to this paper.

4.3 Risk Management

Any proposals or projects developed as part of the activity of the Skills and Employment Board will be subject to a robust risk management process.

4.4 Equality, Diversity and Social Inclusion

Activity around skills and employment aim to ensure that all residents have equal access to the opportunities available in the region, thus promoting social inclusion, diversity and equality.

5. Communications

5.1 Not at this stage, but a programme of stakeholder engagement and communications will be required for specific elements of the agreed programme.

6. Appendices/Annexes

6.1 Appendix 1 – Discussion Paper – exempt from publishing under the Local Government Act 1972, Schedule 12A, Part 1, Paragraph 3

REPORT AUTHOR	Felix Kumi-Ampofo
POST	AD Policy and Programme Assurance
Officer responsible	Ruth Adams
Organisation	SCR Executive
Email	Ruth.adams@sheffieldcityregion.org.uk
Telephone	0114 220 3442

Background papers used in the preparation of this report are available for inspection at: 11 Broad Street West, Sheffield S1 2BQ

Other sources and references:

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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SKILLS AND EMPLOYMENT THEMATIC BOARD

2nd March 2020

LGF Investment Approval – Doncaster University Technical College (UTC)

Purpose of Report

This paper requests approval for Doncaster UTC's scheme with an LGF grant value of £0.150m

Thematic Priority

- Facilitate and proactively support growth amongst existing firms
- Develop the SCRs skills base, labour mobility and education performance
- Secure investment in infrastructure where it will do most to support growth

Freedom of Information and Schedule 12A of the Local Government Act 1972

Under the Freedom of Information Act this paper and any appendices will be made available under the SCR Publication Scheme

Recommendations

The Skills and Employment Thematic Board consider and approve:

1. Progression of 'Doncaster UTC' project to full approval and award of up to £0.150m grant to Doncaster UTC subject to the conditions set out in the Appraisal Panel Summary Table attached at **Appendix A**.
2. Delegated Authority to the Head of Paid of Service, in conjunction with the Section 73 and the Monitoring Officer, to enter into the contractual arrangements required as a result of the above approval.

1. Introduction

- 1.1 The LEP Board (18th Aug 2018) approved that a £16.9m LGF Skills Capital Commissioning Call be launched inviting strategic business case submissions from interested applicants. The call specifically asked for projects that supported delivery of education and skills across science, technology, engineering and maths (STEM) with a focus on higher level skills in recognition of the strategic role such skills play in supporting growth in the region. On the 5th Nov 2018 the Strategic Business Case (SBC) submitted by Doncaster UTC for the scheme '**Doncaster UTC**' was accepted by the LEP Board into the LGF programme. This paper requests approval for the Doncaster UTC scheme which has a total LGF value over all years of £0.150m.

2. Proposal and justification

2.1 Doncaster UTC

Doncaster UTC have requested £0.150m LGF grant to support a £0.750m scheme to purchase and install specialist equipment focused on robotics, physics, computing, and

virtual reality at new site which specialises in Engineering and Creative and Digital Technologies opening in September 2020.

The full investment will allow the UTC to enhance their core curriculum based around STEM (science, technology, engineering and mathematics) and allow the college to place further emphasis on digital technologies.

Over a period of 10 years the project is estimated to support 589 learners gross additional with an estimated 191 of the net additional learners moving into employment subsequently. This indicates a potential cost equivalent of £787 per job to SCR and is estimated to generate benefits of £6,737,779 of GVA. This project therefore offers good value for money for SCR, with a BCR of 48.

Appendix A provides a summary of the scheme appraisal and the suggested conditions of award

3. Consideration of alternative approaches

- 3.1** The project considered two other options in developing their business case. They made the case that with reduced or no LGF investment the UTC would not be able to deliver the digital technologies aspect of the curriculum. They made the case that the UTC would suffer reduced learner numbers in this scenario. The SCR investment is supported on the basis that it will allow the UTC to strengthen its digital technologies offering which will in turn enhance the student and employer engagement.

4. Implications

4.1 Financial

The total project costs are £0.750m, Doncaster UTC are proposing a contribution of £0.600m and seeking the remaining £0.150m funding from the Local Growth Fund. The project has been in the LGF pipeline since November 2018 and at the current level the project only has a very marginal effect on remaining LGF available.

4.2 Legal

The legal implications of each project have been fully considered by a representative of the Monitoring Officer and included in the recommendations agreed by the Appraisal Panel as presented in the supporting information.

4.3 Risk Management

Risk management is a key requirement of the Full Business Case (FBC) submission. If weaknesses in the business case are identified as part of the scheme appraisal, the Scheme Promotor is asked to provide further analysis of risk and mitigations. The Appraisal recommendation considers the risk of schemes including the application of clawback conditions if appropriate. Doncaster UTC has identified a number of risks events such as insufficient budget, main build programme delays and lack of student numbers which they consider having a low probability of occurring. As a result, overall risk probability is rated as low.

4.4 Equality, Diversity and Social Inclusion

The principles of equality, diversity and social inclusion are built into the application process and continue to be considered and addressed by all applications.

5. Communications

- 5.1** Financial awards of LGF grant/loans are subject to national requirements from MHCLG for communication and publicity in addition to providing the opportunity for locally driven activity. The Executive Team work with Scheme Promotors to agree communications messaging.

6. Appendices/Annexes

6.1 Annex 1 – Doncaster UTC Appraisal Panel Summary

Report Author	Carl Howard
Post	Senior Programme Manager
Officer responsible	Ruth Adams
Organisation	Sheffield City Region Mayoral Combined Authority
Email	Ruth.adams@sheffieldcityregion.org.uk
Telephone	0114 220 3437

Background papers used in the preparation of this report are available for inspection at: 11 Broad Street West, Sheffield S1 2BQ

Other sources and references: Full Business case documentation and application forms – which can be made available to Board Members

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Appraisal Panel Summary

Scheme Details

Project Name	Doncaster UTC		
Grant Recipient	Doncaster UTC		
SCR Executive Board	Skills	SCR Funding	£150,000
% SCR Allocation	20%	Total Scheme Cost	£750,000

Appraisal Summary

Project Description

Opening in September 2020, Doncaster UTC will specialise in Engineering and Creative & Digital Technologies for students aged 13-19. Students will receive an educational experience based on an innovative and engaging learning environment designed to equip young people with the education and qualifications required for a successful future in industry. The UTC will deliver a core curriculum based around STEM (science, technology, engineering and mathematics) subjects, with an opportunity for learners to select units focused towards engineering or creative and digital technologies. In years 9-11, learners will access a range of employer projects and work experience across four pathways, rail, digital design, construction and infrastructure and advanced manufacturing. In years 12-13, students focus on either engineering or creative digital technologies.

Doncaster UTC will receive a budget of £600,000 from the Department for Education to purchase specialist kit and equipment. The budget is provided on the understanding that UTCs work with local partners and funding streams to effectively 'top this up' to provide either additional or higher-standard learning resources.

In addition to the core budget, the UTC has identified a list of equipment focused on robotics, physics, computing, and virtual reality. The SCR grant will specifically be used to purchase a range of equipment, resources, and software to deliver an enhanced curriculum with greater opportunities, higher standards, and an emphasis on digital technologies of the futures with a strong link to STEM learning and engineering disciplines.

Strategic Case

The business case aligns to Sheffield City Region Strategic Economic Plan Key Theme of "Better Skills" and the objective of developing the SCR skills base and education performance.

The strategic rationale for the project is based on lower levels of attainment Doncaster compared to national averages and highlights the success of UTC's in terms of the high proportion of learners who progress into employment, apprenticeships or stay in education. The business case also points to difficulties Doncaster experiences in recruiting to skilled manual/technical roles and a gap in the provision of an adequately skilled employee base in Doncaster to support the requirements of higher-level employers.

The business case relates the purchase of the equipment, enabled by LGF, to improved curriculum provision, supporting improved outcomes in STEM subjects and access to STEM related further education and employer opportunities.

Value for Money

Over a period of 10 years the project is estimated to support 589 learners gross additional with an estimated 191 of the net additional learners moving into employment subsequently. This indicates a potential cost equivalent of £787 per job to SCR and is estimated to generate benefits of £6,737,779 of GVA. This project therefore offers good value for money for SCR, with a BCR of 48.

The high BCR for the project is due to the level of SCR investment (£150k) relative to the resulting additionality. Furthermore, the nature of the curriculum, is such that, based on Department for Business Innovation and Skills research, students with qualifications in Manufacturing and Engineering have better employment probability and potential earnings than other subject areas.

Risk

Top 5 risks as presented in the FBC:

1. Total budget is not sufficient to deliver the required equipment to match curriculum requirements.
(Probability = Low / Impact = Medium)
2. Build programme does not complete in time for September 2020 opening.
(Probability = Low / Impact = Medium)
3. Secretary of State doesn't enter into a Funding Agreement with the UTC to allow opening.
(Probability = Low / Impact = High)
4. UTC fails to recruit enough students to be financially viable.
(Probability = Low / Impact = Medium)
5. Lack of resource available to the project to advise and procure specialist kit.
(Probability = Low / Impact = Low)

Overall risk probability is rated as low; however, the mitigation measures are in place for the management of these risks.

A plan is secured with the College for Advanced Transport and Infrastructure to provide alternative accommodation in the event of construction delays.

No contingency is allocated in the budget for cost increases; however, the applicant has confirmed that the costs presented in the business case are based on quotes obtained shortly before submission. Increases (up to 10%) will be absorbed by UTC, whereas larger increases will result in downgraded equipment or return of funds if unaffordable.

Delivery

Construction of the UTC commenced 4th November 2019. Procurement of the equipment is programmed for January 2020, subject to funding approval, with installation in February 2020. Large industrial equipment will require commissioning within the building construction, while the implementation of smaller equipment will be co-ordinated independently. The UTC is programmed for opening September 2020.

Procurement of the equipment will be managed in conjunction with the Land and Buildings workstream of the UTC. Specialist items will be procured in conjunction with the Department for Education. All spend approvals will be reviewed by the Land and Buildings Workstream and ratified and agreed at Project Steering Group.

Legal

The applicant has stated that the funding acquired as a result of this project will be utilised for the purposes of training and education and not for any economic activity. The sole use of the resources will be to support state funded students of compulsory education age. No commercial activity will be undertaken within the project so no economic activity supporting goods or services being brought to market will be part of the outcomes for this project.

Recommendation and Conditions

Recommendation	Full approval subject to conditions
Payment Basis	Payment on defrayal
Conditions of Award (including clawback clauses)	
<p><i>The following conditions must be satisfied before contract execution.</i></p> <ol style="list-style-type: none">1. Formal acceptance of SCR's right to withdraw funding if DfE support is refused or reduced, resulting in the downgrading of equipment for the UTC.2. Confirmation that the profiled LGF spend can be defrayed in year, as SCR is unable to guarantee that this will be reprofiled beyond year end, and/or that the applicant will cover any unfunded works from alternate sources.3. Agree detailed schedule of appropriate inclusive growth indicators and targets (e.g. % of [previously unemployed] locals offered permanent contracts and apprenticeships, mentoring and school engagement and engagement with the local supply chain) to ensure the project delivers wider socio-economic benefits and that these can be captured, monitored and reported.4. Formal confirmation all relevant statutory requirements, if applicable (including any planning permissions) are in place and have been satisfied.5. Submission of baseline of current learners prior to start of project6. The UTC develops a full procurement schedule and confirms key dates to SCR to identify when equipment will be purchased. <p>The conditions above should be fully satisfied by 06.03.20. Failure to do so could lead to the withdrawal of approval.</p> <p><i>The following conditions must be satisfied before drawdown of funding.</i></p> <ol style="list-style-type: none">7. Submission of evidence of Board approval from the applicant and all scheme delivery partners8. Formal confirmation of commitment to address any cost overruns (without recourse for further LGF support) without unduly compromising project outputs and outcomes.9. Confirmation of the agreed contract price with the preferred contractor(s) and any relevant conditions precedent thereof. <p>The following conditions must be included in the contract</p> <ol style="list-style-type: none">10. Clawback on outputs; specific to all equipment purchased11. The UTC develops an income generation strategy to ensure costs for replacement equipment are factored into plans	

Record of Recommendation, Endorsement and Approval

Project Name

Appraisal Panel Recommendation

Board Endorsement

MCA Approval

Date of Meeting

Date of Meeting

Date of Meeting

**Head of Paid Service
or Delegate**

Ruth Adams
Deputy CEX

**Endorsing Officer
(Board Chair)**

**Approving Officer
(Chair)**

Signature

Signature

Signature

Date

Date

Date

**S73 Officer or
Delegate**

Simon Tompkins
Finance Manager

Statutory Finance Officer Approval

Signature

Name:

Date

**Monitoring Officer or
Delegate**

Steve Davenport
SCR CA Solicitor

Signature:

Signature

Date

Date:

SKILLS & EMPLOYMENT BOARD

2nd March 2020

PERFORMANCE DASHBOARD

Purpose of Report

This paper and accompanying performance dashboards, provide board members with up to date performance information on all skills and employment programmes delivered on behalf of the LEP and MCA.

Thematic Priority

Develop the SCR skills base, labour mobility and education performance

Freedom of Information

This paper is not exempt from FOI requests and will be published in line with the Combined Authority Publication Scheme.

Recommendations

That Board Members:

1. Scrutinise the performance information provided in order to identify future performance deep-dives or significant areas of risk;

1. Introduction

1.1 Performance dashboards for the skills and employment programmes of the LEP and MCA are attached for members to review

- Working Win - The Health Led Employment Trial - **Appendix 1**
- Skills Bank - **Appendix 2**
- Local Growth Fund (Skills Capital) – **Appendix 3**
- The Enterprise Advisor Network - **Appendix 4**

2. Proposal and justification

2.1 The following is a summary of performance by programme:

2.1.1 Working Win- Health Led Employment Trial:

Further programme detail is provided in **Appendix 1a**
A full performance dashboard is provided at **Appendix 1b**

This programme is delivering an intensive employment support programme in health settings. It is available to anyone whether they are in work or not as long as they are

registered with a GP in South Yorkshire and Bassetlaw and do not have a serious condition.

The total investment in this programme is £9.05m. Funds are invested in the delivery of the service, the technical activities to deliver a registered trial within the NHS, marketing and communication activities to stimulate involvement in the trial and activity to support health professionals to include work in their clinical discussions.

The outputs/outcomes to be achieved from this Trial are:

- Number of people engaged in the service being tested = 3,600
- Positive progression after 3 months of support = 3,206
- Job starts (paid work) = 1,125
- Job sustainment beyond 3 months = 938

Performance summary

The referral window closed on 31st October and 2,944 customers have started on the trial. This is 82% of the contracted total (3,600), however the range for a successful evaluation is 2,500 and above. Reconciliation work is currently underway, but this figure is not expected to change. The contracted total was an ambitious target which partners have been working towards. Customers moving into employment or retaining, employment and those sustaining employment after 3 months work are still exceeding the expected profile.

Management Action

- Monthly meetings are held with the provider where performance and any issues arising are discussed. An element of the contract is linked to performance.
- An exit strategy for the end of the trial is being developed to ensure there is no negative impact on customers
- A review is being carried out by an independent 3rd party to check that the trial is meeting IPS fidelity scales, informal feedback at this stage is very positive but awaiting final report.

2.1.2 Skills Bank

Further programme detail is provided in **Appendix 2a**
A full performance dashboard is provided at **Appendix 2b**

The Skills Bank is a deal between the government and the LEP aimed at delivering a new approach to workforce training, delivering of co-investment deals based upon a desired rate of return. The funding allocated to the Skills Bank initiative by government was £21.62m, over the years 2015-2021. The ESFA manage the contract with the Skills Bank Operator directly with a small amount of funding coming to the SCR executive to deliver its governance, data and communications responsibilities. The Skills Bank Operator for phase 1 was PWC and is Calderdale College for phase 2.

The current contractual outputs and outcomes for Skills bank phase 2 are:

- 1575 Learner starts on education and training
- 1575 Employer/Learner referrals onto other provision

These are tracked in the Skills Bank dashboard (attached at Appendix 2b). Within these headline figures additional information is also collected, for example:

- No of Skills Deals submitted
- Value of employer contributions/size of business
- Learner Gender/ethnicity/age group

Performance Summary

Significant progress has been made during the last quarter and the project is currently forecast to exceed the contracted outputs. The ESFA have now confirmed the maximum allocation for 2020-21 however we are still awaiting formal notice.

Management Actions

Main actions being undertaken include:

- Introduction of a commissioning route where there is an identified gap in provision
- Introduction of aggregated deals which addresses multiple applications for the same training need for small numbers of learners
- Weekly monitoring of the pipeline to ensure that the project does not exceed the contracted outputs

2.1.3 Local Growth Fund (Skills Capital)

Further programme detail is provided in **Appendix 3a**

A full performance dashboard is provided at **Appendix 3b**

Local Growth Fund was allocated to the LEP as part of three Growth Deals with Government. From a total programme of £360m, £28m was initially targeted at capital investment in the training infrastructure in colleges, universities or private provision (LGF was ringfenced by Government as focusing at the workforce market).

The outputs/outcomes sought from this investment are:

- Area of new/improved learning/training space – 24,348 sqm
- New specialist equipment - £5,188,431
- Learner starts – 33,158
- Apprenticeships – 12,371
- Increased income - £8,811,163
- Jobs created – 23

The baseline outputs/outcomes have revised slightly due to the removal of the 1 pipeline project and the ongoing enhancements to monitoring returns as part of the review of demographic data.

There have been four commissioning rounds seeking to co-invest in schemes to drive up participation in learning linked to growth sectors in SCR. The most recent commissioning round sought to co-invest in schemes that supported the delivery of higher-level skills in STEM (science, engineering, maths and technology). Investments made from all commissioning rounds are listed within the programme summary attached at Appendix 3a.

Performance summary

Since Q2; 1 project is now contracted and in delivery, 1 project has received full approval and is pending contract, and 1 pipeline project has been withdrawn at this time by the project sponsor. As a result, the estimated total expenditure of the programme has reduced from £20.6m in Q2 to £18.89m in Q3. The disaggregation of the headline target information to demographic level is ongoing, and 1 of returns remain outstanding. An interim summary of the demographic data is included at Appendix 3a, this is subject to further scrutiny which will inform future updates.

Management Action

- The analysis of the disaggregated demographic data is ongoing, with additional details requested to aid the analysis. The headline target information continues to be scrutinised to understand trends and determine appropriate remedial action,

where required. Change control will be followed should remedial action be deemed necessary.

- An external review will be commissioned to evaluate performance across the LGF Skills Programme.

2.1.4 The Enterprise Advisor Network

Further programme detail is provided in **Appendix 4a**
A full performance dashboard is provided at **Appendix 4b**

The Enterprise Advisor Network, commissioned by the SCR Executive on behalf of the LEP, with funding from the Careers and Enterprise Company (CEC), focuses on supporting schools and colleges in SCR to ensure all pupils get multiple opportunities to learn from employers and gain meaningful first-hand experiences of the world of work.

Outputs are:

- 5 FTE Enterprise Coordinator (EC), 1 FTE Opportunity Area (OA) EC, 1 Senior EC
- At least 100 schools and colleges in the network of which at least 74 mainstream schools and colleges of any type are matched to an Enterprise Advisor.
- 70% or higher Enterprise Advisor satisfaction in annual CEC survey 70% or higher school and college satisfaction in annual CEC survey

Performance Summary

All contractible targets for the EAN from the Careers and Enterprise Company (CEC) have been achieved.

Management Action

- Senior post role to provide co-ordination of the scheme in the SCR mirroring practice in other areas is now being undertaken internally at SCR. This is enabling consistency of approach and quality assurance across each of the 4 areas within the scheme.
- A scheme specific Steering Group has been set up, with the first meeting due to take place on 5th March 2020, involving senior managers in Local Authorities responsible for EAN delivery, business representatives, a Head Teacher representative, the CEC and SCR Executive to ensure effective delivery.

3. Implications

3.1 Financial

Working Win – Funding is claimed based on defrayal and or delivery of agreed outputs, any underperformance will therefore result in funding not being claimed and lost to the programme.

Skills Bank 2 – The MCA is not the accountable body for the Skills Bank Programme however delivery is closely monitored to maximise the drawdown and effectiveness of this available grant

3.2 Legal

Funding Agreements are in place for all projects/programmes where the MCA is the accountable body, where appropriate they include a payment clauses linked to performance.

3.3 Risk Management

Risks on all projects are recorded in a project Risk Register and mitigation actions are reviewed and escalated as appropriate. Risks are incorporated into the individual programme dashboards to enable members to have further oversight of these matters.

3.4 Equality, Diversity and Social Inclusion

All projects promote inclusivity to ensure residents across SCR can access support/opportunities regardless of where they live. A series of inclusive growth targets have recently been included in all new LGF approvals.

4. Communications

4.1 All existing projects form part of the organisations' communication plans.

5. Appendices/Annexes

- 5.1 Appendix 1(a) (b) – Programme detail and Performance Dashboard Working Win.
Appendix 2(a) (b) – Programme detail and Performance Dashboard Skills Bank.
Appendix 3(a) (b) – Programme detail and Performance Dashboard LGF.
Appendix 4(a) (b) – Programme detail and Performance Dashboard EAN.

**REPORT AUTHOR
POST**

**Sue Sykes
Assistant Director- Skills & Employment / AD Programme
Performance**

Officer responsible Ruth Adams
Organisation **SCR Mayoral Combined Authority**
Email **Ruth.adams@sheffieldcityregion.org.uk**
Telephone **0114 220 3473**

Background papers used in the preparation of this report are available for inspection at: 11 Broad Street West, Sheffield S1 2BQ

Other sources and references:

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Scheme Name:	Working Win – Health Led Trial
Funder:	Work and Health Unit – (NHS/DWP)
Programme value:	£9,057,030
Deliverers and Contract Values:	South Yorkshire Housing Association - £6,559,000 Various contracts with NHS England, Sheffield Clinical Commissioning Group and contracts to support marketing activities.
Timescale:	The trial launched in May 2018 and will conclude on 31 st October 2020
Geography covered:	South Yorkshire and Bassetlaw
Description:	The Working Win trial has been launched by the City Region together with NHS England, the Department of Health and Social Care, and the Department for Work and Pensions. It will test out how effective a new type of holistic support is for people who could stay in work, or get a job, if they just had the right sort of support for physical or mental problems. Working Win creates a new service which takes a personalised and intensive approach to support, co-ordinating the resources and knowledge of employers and the health, employment and benefits agencies. The Health Led Trial commenced in May 2018, and is being delivered by South Yorkshire Housing Association (secured through a competitive tendered process and is due to conclude on 31st October 2020).
Target Beneficiaries:	People living in the trial geography, with a mild to moderate mental or physical health difficulty.
Outputs / Outcomes (2015 - 2028):	
a-1.0 Starts on Health-Led Trial	3,600
b-2.0 3 Month Progression Payment	3,206
c-3.0 Job Starts	1,125
d-4.0 Job Sustainment	938
ADDITIONAL INFORMATION TO END AUGUST 2019	
32.9% of participants are 50+	
86.9% of participants are White/White British	
All districts show a slightly higher percentage of male participants, the exception being Sheffield where 52.3% of participants are female	
The top sectors for participants gaining employment are Wholesale and Retail and Health and Social work	

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Financial Progress

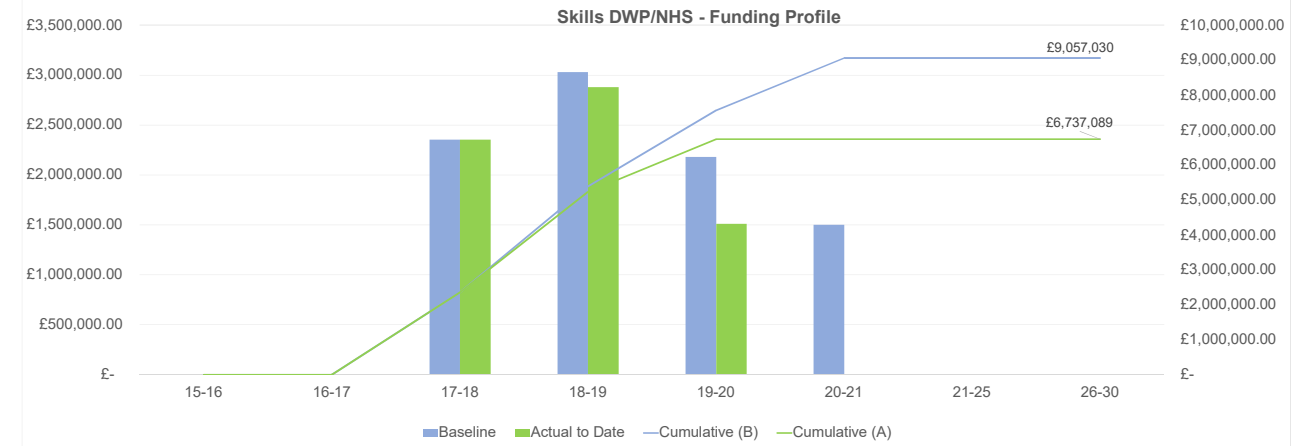
DWP/NHS Funding	In Contract	Pending Contract
£9,057,030	£9,057,030	£0

	Total	Complete	In delivery	Pending Contract	Pipeline
Projects (No.)	1	0	1	0	0
DWP/NHS Funding (£)	£ 9,057,030.00	£0	£9,057,030	£0	£0

DWP/NHS Funding	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
Baseline		£0	£0	£2,352,080	£3,026,645	£2,179,099	£1,499,206	£0	£0	£9,057,030
Actual to Date		£0	£0	£2,352,080	£2,876,241	£1,508,768	£0	£0	£0	£6,737,089
Forecast		£0	£0	£0	£0	£670,331	£1,499,206	£0	£0	£2,169,537
Variance		£0	£0	£0	£-150,404	£0	£0	£0	£0	£-150,404
% Progress		-	-	100%	95%	69%	0%	-	-	74%

Financial Progress Comments:

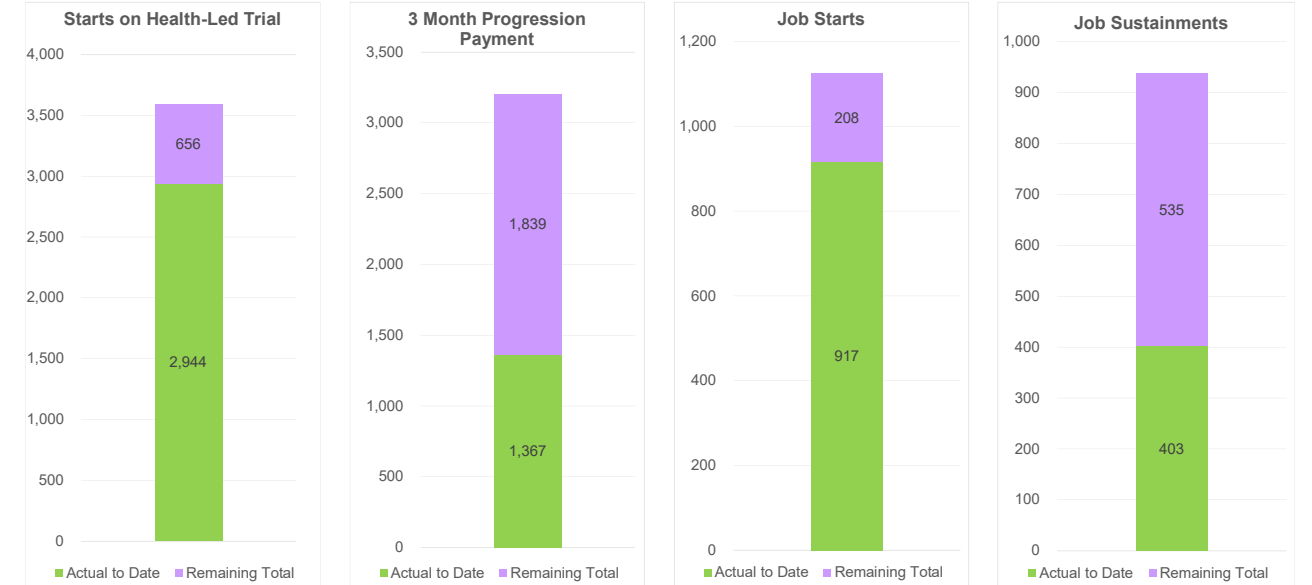
The Health Led Trial commenced in May 2018, and is being delivered by South Yorkshire Housing Association (secured through a competitive tendered process). The contract contains a payment model which retains some funds against achievement of outputs.



Outputs / Outcomes

	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
Starts on Health-Led Trial										
Baseline	-	0	0	0	1,429	2,171	0	0	0	3,600
Actual to Date	-	0	0	0	1,048	1,896	0	0	0	2,944
Forecast	-	0	0	0	0	0	0	0	0	0
Variance	-	0	0	0	-381	-275	0	0	0	-656
% Progress	-	-	-	-	73%	87%	-	-	-	82%
3 Month Progression Payment										
Baseline	-	0	0	0	738	2,468	0	0	0	3,206
Actual to Date	-	0	0	0	413	954	0	0	0	1,367
Forecast	-	0	0	0	0	390	0	0	0	390
Variance	-	0	0	0	-325	-1,124	0	0	0	-1,449
% Progress	-	-	-	-	56%	39%	-	-	-	55%
Job Starts										
Baseline	-	0	0	0	129	838	158	0	0	1,125
Actual to Date	-	0	0	0	259	658	0	0	0	917
Forecast	-	0	0	0	0	286	158	0	0	444
Variance	-	0	0	0	130	106	0	0	0	236
% Progress	-	-	-	-	201%	79%	0%	-	-	121%
Job Sustainments										
Baseline	-	0	0	0	0	355	583	0	0	938
Actual to Date	-	0	0	0	72	331	0	0	0	403
Forecast	-	0	0	0	0	148	583	0	0	731
Variance	-	0	0	0	72	124	0	0	0	196
% Progress	-	-	-	-	-	93%	0%	-	-	121%

Outputs / Outcomes Comments: Customers who have started on the trial ended at 82% of the contracted total of 3,600. The range for a successful evaluation is 2,500 and above, and as such, that target has been met. Customers moving into employment, moving into or retaining, employment and those sustaining employment after 3 months work are still exceeding the expected profile.

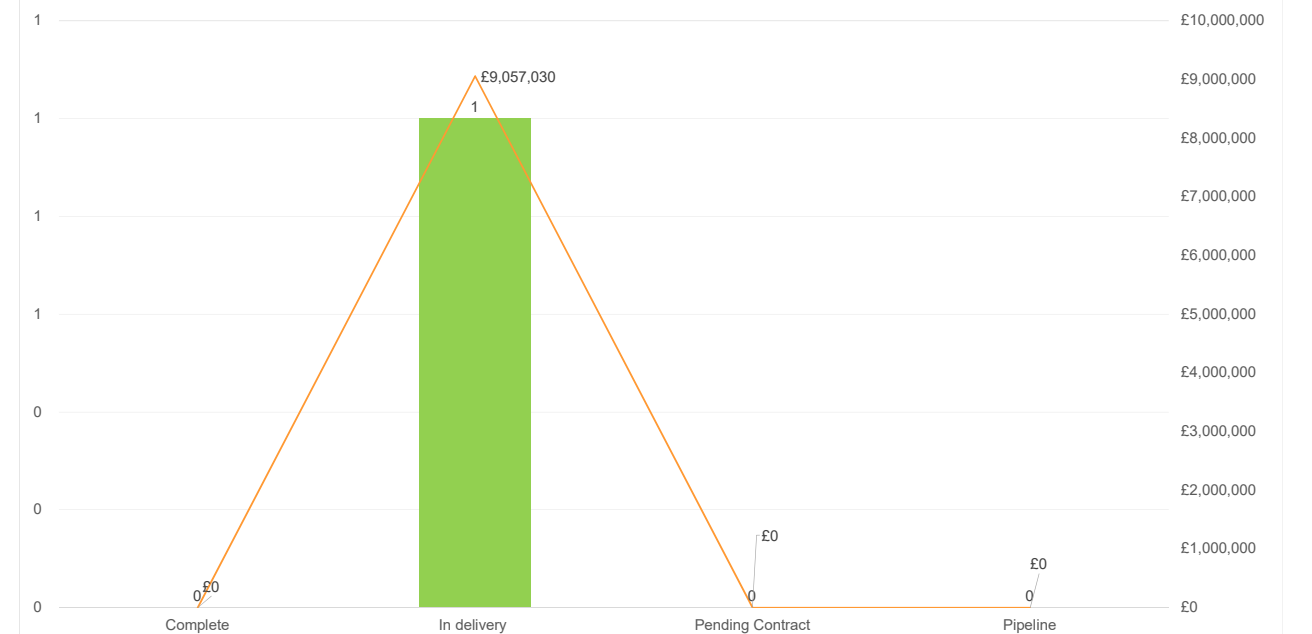


Risk Log

Risk No.	Risk Event	Consequence	Mitigation	Likelihood (1-5)	Impact (1-5)	Score (1-25)
1	Loss of IPS Employment Specialists' due to natural wastage and end of trial, and staff redundancies at SYHA post July 2020.	Later starts on the trial receive a lower quality service, due to change in IPS specialist during intervention	Caseloads will reduce as no new referrals onto trial. Redistribution of caseloads. Trial is a modified IPS service, and as such, changes in IPS specialist are acceptable.	2	3	6
2	Targets for Job outcomes and sustainments are not met	Negative impact on performance and evaluation of trial	SYHA specialists working with employers in the region to promote the service	1	3	3
3	Control group customers referred onto other IPS provision in the region	Risk that evaluation findings may result in being corrupted	Regular meetings held with SYHA to monitor risk that evaluation may be compromised	2	3	6

Risk Assessment Comments: Accepted by the Work & Health Unit of the above risks, but confidence expressed that the numbers and make-up of customers in the evaluation will prove to be useful.

Project Stages



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Scheme Name:	Skills Bank 2		
Funder:	Education and Skills Funding Agency		
Programme value:	£7,281,600		
Deliverers and Contract Values:	Calderdale College £5,386,150		
Timescale:	Initially a 14-month programme 2018-2020 with 1 year additional allocation		
Geography covered:	9 Local Authorities within SCR		
Description:	The aim of Skills Bank is to deliver a new approach to workforce training focusing on delivery of co-investment deals based on a desired rate of return. The approach is to co-invest in deals where there was a credible and demonstrable business growth story and a requirement for training to realise this growth.		
Target Beneficiaries:	Businesses within the Sheffield City Region		
Outputs (2018-2020 contract):			
a-1.0 Education and Training per learner			1575
B-2.0 Employer/Learner Referral to other provision/Skills Hub			1575
ADDITIONAL INFORMATION TO DATE			
		Employer Applications received by District:	
23.97% of individuals are 50+		Barnsley	34
45.71% of individuals are female		Bassetlaw	7
3.65% of individuals have declared a disability		Bolsover	3
3.49% of individuals have no prior qualifications		Chesterfield	15
7.94% of individuals are lone parents		Derbyshire Dales	7
90.79% of learners are English/Welsh/Scottish/Northern Irish/ British		Doncaster	23
		NE Derbyshire	4
		Rotherham	19
		Sheffield	82

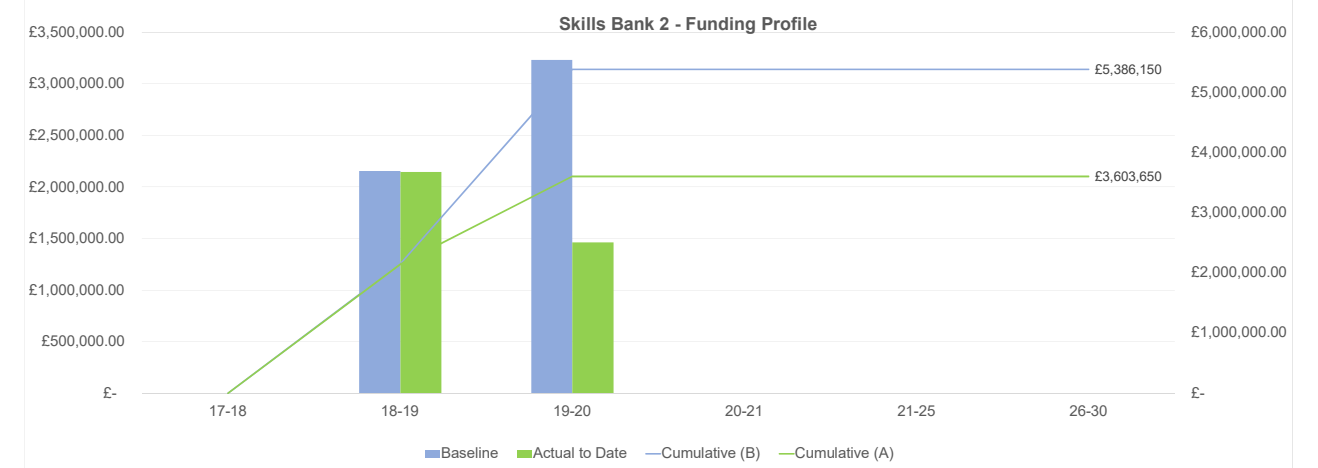
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Financial Progress

ESFA Funding	In Contract	Pending Contract	Projects (No.)	Total	Complete	In delivery	Pending Contract	Pipeline
£5,386,150	£5,386,150	£0	1	£ 5,386,150.00	£0	£5,386,150	£0	£0

ESFA Funding	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
Baseline		£0	£0	£0	£2,155,000	£3,231,150	£0	£0	£0	£5,386,150
Actual to Date		£0	£0	£0	£2,143,750	£1,459,900	£0	£0	£0	£3,603,650
Forecast		£0	£0	£0	£0	£1,771,250	£0	£0	£0	£1,771,250
Variance		£0	£0	£0	-£11,250	£0	£0	£0	£0	-£11,250
% Progress		-	-	-	99%	45%	-	-	-	67%

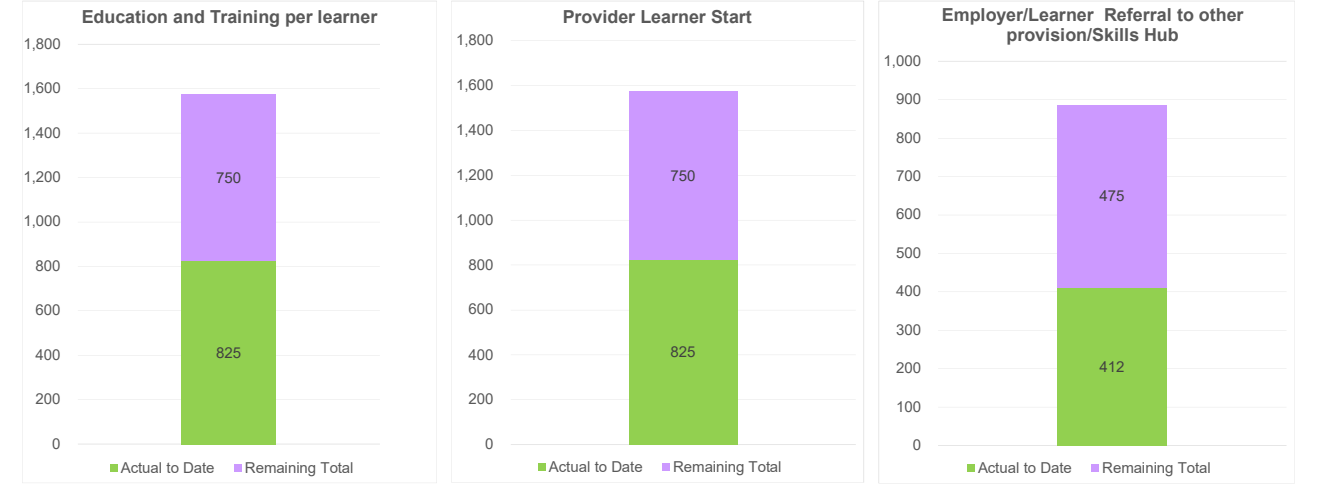
Financial Progress Comments: Project is currently forecasting achieve the spend target for this financial year. The ESFA have confirmed that the maximum allocation of £3,231,150 for 2020/21 has been approved but we are awaiting formal notification.



Outputs / Outcomes

	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
Education and Training per learner										
Baseline	-	0	0	0	200	1,375	0	0	0	1,575
Actual to Date	-	0	0	0	195	630	0	0	0	825
Forecast	-	0	0	0	0	745	0	0	0	745
Variance	-	0	0	0	-5	0	0	0	0	-5
% Progress	-	-	-	-	98%	46%	-	-	-	100%
Provider Learner Start										
Baseline	-	0	0	0	200	1,375	0	0	0	1,575
Actual to Date	-	0	0	0	195	630	0	0	0	825
Forecast	-	0	0	0	0	745	0	0	0	745
Variance	-	0	0	0	-5	0	0	0	0	-5
% Progress	-	-	-	-	98%	46%	-	-	-	100%
Employer/Learner Referral to other provision/Skills Hub										
Baseline	-	0	0	0	200	687	0	0	0	887
Actual to Date	-	0	0	0	200	212	0	0	0	412
Forecast	-	0	0	0	0	475	0	0	0	475
Variance	-	0	0	0	0	0	0	0	0	0
% Progress	-	-	-	-	100%	31%	-	-	-	100%

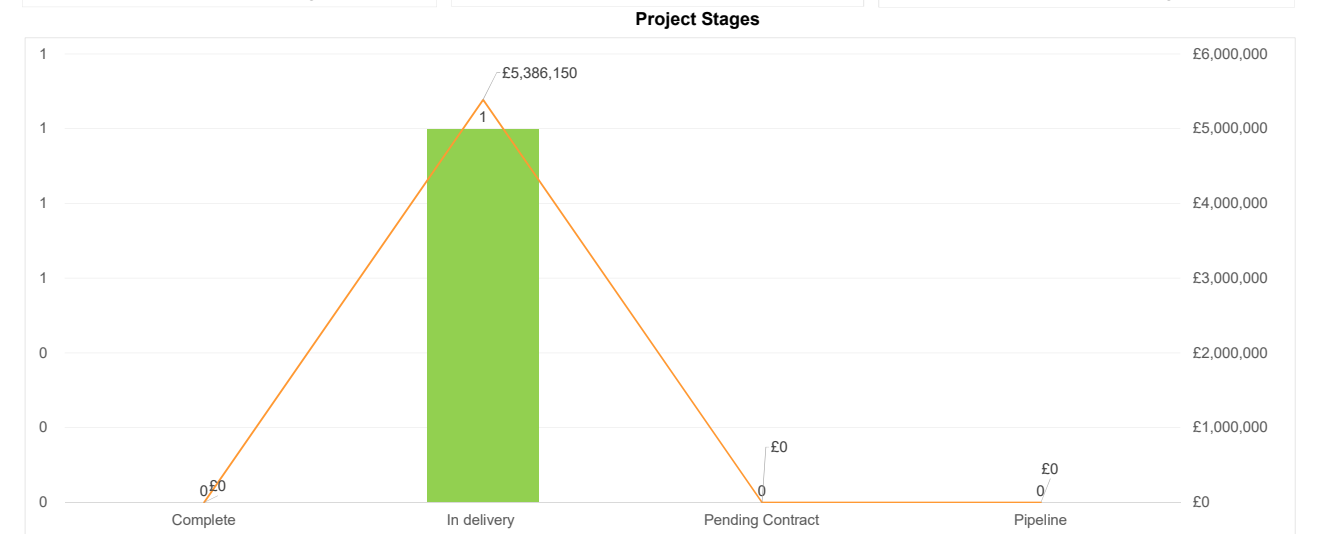
Outputs / Outcomes Comments: Latest forecasts submitted to the ESFA show that the programme is forecasting to achieve all outputs for this financial year.



Risk Log

Risk No.	Risk Event	Consequence	Mitigation	Likelihood (1-5)	Impact (1-5)	Score (1-25)
1	Inability to deliver excessive referral targets set by ESFA	Loss of funding for the region	On-going dialogue with ESFA to reduce target	2	3	6
2	Applications to Skills Bank in excess of Funding Available	Skills Bank has to close before expected end date	Weekly meetings with Skills Advisors and provider to interrogate the pipeline and reduce the risk of over commitment	2	4	8
3	Lack of ability to react to identified gaps in the market	Identified priority areas do not receive adequate support	Introduction of a commissioning route	3	4	12

Risk Assessment	Risk Assessment Comments:
8	The introduction of a commissioning route will allow a commission to be utilised when a priority gap is identified and evidenced. Scrutiny of the pipeline is undertaken to manage the pipeline to ensure that funding caps are not exceeded and to provide an early warning of over programming.



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Scheme Name:	Skills Capital Programme			
Funder:	Local Growth Fund			
Programme value:	<ul style="list-style-type: none"> Indicative allocation of £28m Current programme value of £18.89m including funding approvals totalling £18.6, of which £16.1m is contracted and £2.59m pending contract, with a remaining pipeline value of £150k. 			
Deliverers and Contract Values:	Promoter	Projects	Funding	Status
	North Nottinghamshire College	NNC Refurbishment	308,055	Complete
	Doncaster Metropolitan Borough Council	National College for High Speed Rail	6,000,000	In Delivery
	RNN Group	Centre for High Level Skills	3,513,134	In Delivery
	Sheffield Hallam University	Capacity Building for Degree Apprenticeships inc STEM	500,000	In Delivery
	Sheffield College	Increased Advanced & Higher-Level Skills	152,487	In Delivery
	Chesterfield College	Infirmery Road Project	243,000	In Delivery
	National Fluid Power Centre	Advancements in Integrated Systems	132,500	In Delivery
	RNN Group	Motor Vehicle and IT Curriculum Growth Plan	185,500	In Delivery
	Doncaster College	Specialist VFX Training Equipment	906,000	In Delivery
	Sheffield College	Digital Engineering Skills Development Network	3,712,655	In Delivery
	Sheffield UTC	From Teenager to Employee	494,900	In Delivery
	Barnsley College	Digital Innovation Hub	2,590,000	Pending Contract
	Doncaster UTC	Doncaster UTC	150,000	Pipeline
		Total LGF Programme	18,890,509	
Timescale:	2015 - 2030			
Geography covered:	Sheffield City Region			
Description:	Local Growth Fund was allocated to the LEP as part of three Growth Deals with Government. From a total programme of £360m, £28m was indicatively targeted at capital investment for training infrastructure in colleges, universities or private provision to stimulate increased learner starts and apprenticeships.			
Target Beneficiaries:	Not in education, employment or training age 14+ / Underrepresented groups / 16 – 18 / 19 – 24 / 24+ Adults			
Outputs / Outcomes:				
	Project Outcomes	Baseline	% Progress	
	Area of New/Improved Learning/Training Floorspace (sqm)	24,348	50%	
	New Specialist Equipment (£)	5,188,431	11%	
	Learner Starts	33,158	13%	
	Apprenticeships	12,771	8%	
	Increased Income (£)	8,811,163	14%	
	Jobs Created	23	0%	
	Demographic Data - Disaggregation of the Learner Starts and Apprenticeships is ongoing therefore the following summary should be considered interim. Further scrutiny and inclusion of 1 outstanding return will enable a robust summary to be provided at a future date.			

Demographic	%	Demographic	%
Male	75%	No Health Problem/ Disability	70%
Female	25%	Have a Health Problem Disability	17%
		Not Known/ Provided	12%
Apprenticeships	20%	Prefer not to say	1%
Learners	80%		
		Progressed to Employment	42%
Skill Level 0	13%	Progressed to Further Ed.	7%
Skill Level 1	10%	Progressed to Higher Ed.	5%
Skill Level 2	8%	Progressed to Apprenticeship	5%
Skill Level 3	15%	Unknown	38%
Skill Level 4	36%	Other	3%
Skill Level 5	5%		
Skill Level 6	12%	Completed/ Achieved	82%
Skill Level 7	1%	Completed/ Not Achieved	4%
		Completed/ Unknown Outcome	4%
Age NEET 14 16	1%	Withdrawn	10%
Age 16-18	40%		
Age 19-24	32%	Arab	0.59%
Age 25-40	12%	Asian / Asian British – Bangladeshi	0.21%
Age 41-49	3%	Asian /Asian British – Chinese	0.17%
Age 50+	1%	Asian/Asian British - Any other Asian background	0.33%
Not Known/ Provided	11%	Asian / Asian British – Indian	0.44%
		Asian / Asian British – Pakistan	2.75%
FE College	77%	Black / Black British – African	0.84%
HE University	23%	Black / Black British – Any Other Black Background	0.21%
		Black / Black British – Caribbean	0.21%
Barnsley	4%	Mixed/ Multiple ethnic group - other	0.54%
Doncaster	10%	Mixed/ Multiple ethnic group - white and Asian	0.54%
Rotherham	24%	Mixed/ Multiple ethnic group - White and Black African	0.19%
Sheffield	21%	Mixed/ Multiple ethnic group - White and Black Caribbean	0.69%
Bassetlaw	12%	White - British	77.07%
NE Derbyshire	5%	White - Any other white background	2.35%
Chesterfield	7%	White - Gypsy or Irish Traveller	0.06%
Bolsover	2%	White - Irish	0.46%
Derbyshire Dales	1%	Not Known / Provided	11.59%
Outside SCR	14%	Other	0.76%

Skills LGF Dashboard

Executive Board: SKILLS - Local Growth Fund

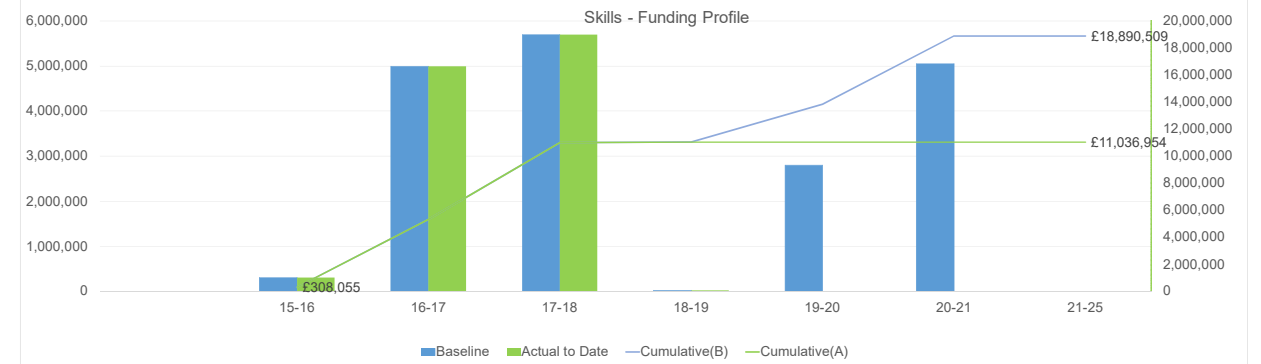
This Quarter: Q3 2019-20

Financial Progress

Indicative Local Growth Fund Allocation	In Contract	Pending Contract	Projects (No.)	Total	Complete	In Delivery	Pending Contract	Pipeline
£28,000,000	£16,150,509	£2,590,000	13	£18,890,509	£308,055	£15,842,454	£2,590,000	£150,000

Local Growth Funding	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		£308,055	£5,000,000	£5,700,844	£28,055	£2,801,070	£5,052,485	£0	£0	£18,890,509
Actual to Date	£ -	£308,055	£5,000,000	£5,700,844	£28,055	£0	£0	£0	£0	£11,036,954
Forecast		£0	£0	£0	£0	£2,801,070	£5,052,485	£0	£0	£7,853,555
Variance		£0	£0	£0	£0	£0	£0	£0	£0	£0
% Progress		100%	100%	100%	100%	0%	0%	-	-	58%

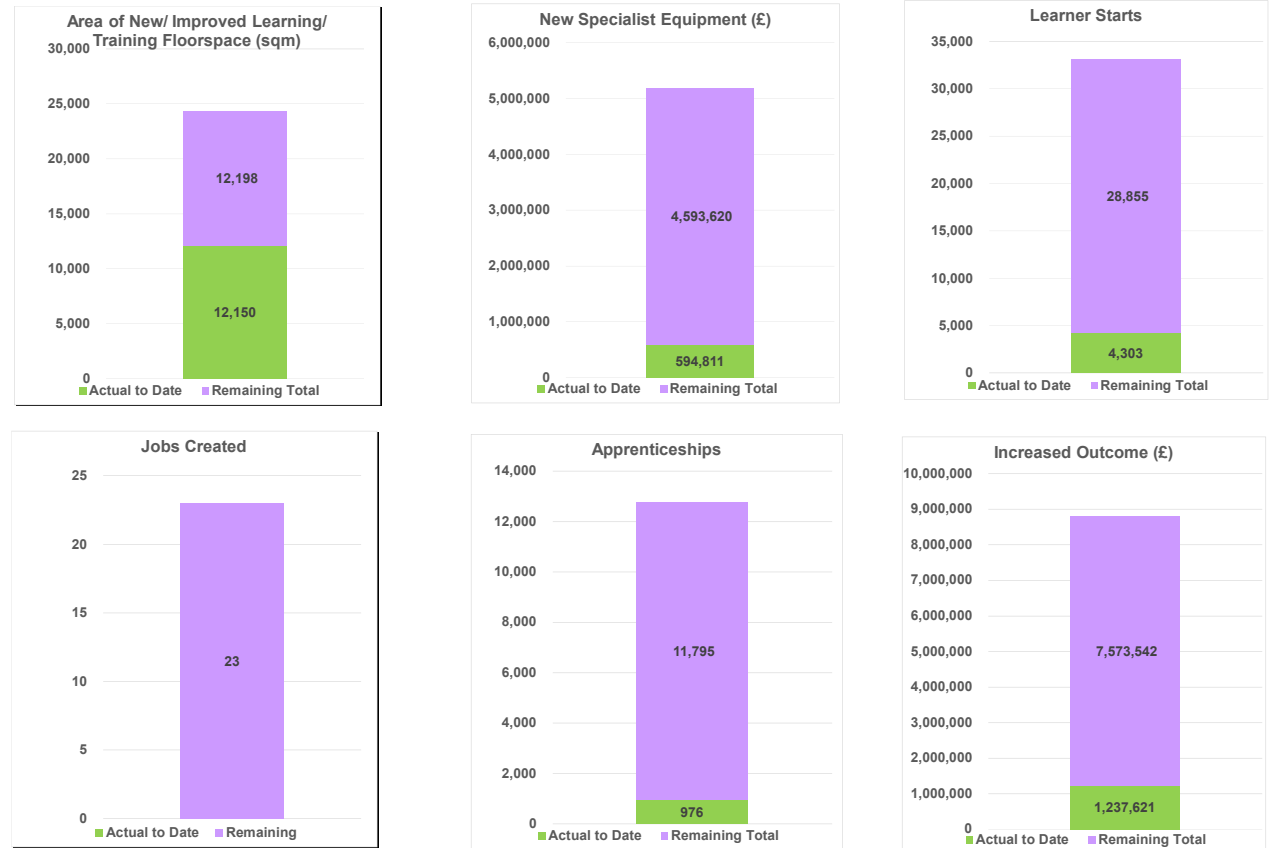
Comments:
1 project valued at £1.7m has been withdrawn at this time by the project sponsor (Digital Innovation Partnership Technology Hubs) as a result the estimated total expenditure has reduced from £20.6m in Q2 to £18.89m in Q3. 1 project is now in contract (From Teenager to Employee) increasing the total value of committed projects to £16.1m, with £2.5m pending contract, and a further £150k in the pipeline.



Outcomes

Area of New/ Improved Learning/ Training Floorspace (sqm)	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		1,635	7,213	0	3,302	1,000	11,198	0	0	24,348
Actual to Date		1,635	7,213	0	3,302	0	0	0	0	12,150
Forecast		0	0	0	0	1,000	11,198	0	0	12,198
Variance		0	0	0	0	0	0	0	0	0
Progress towards forecast		100%	100%	-	100%	0%	0%	-	-	50%
New Specialist Equipment (£)										
Baseline		0	0	594,811	0	2,275,400	2,318,220	0	0	5,188,431
Actual to Date		0	0	594,811	0	0	0	0	0	594,811
Forecast		0	0	0	0	2,275,400	2,318,220	0	0	4,593,620
Variance		0	0	0	0	0	0	0	0	0
Progress towards forecast		-	-	100%	-	0%	0%	-	-	11%
Learner Starts										
Baseline		0	540	450	2,405	2,987	3,111	14,621	9,044	33,158
Actual to Date		0	447	264	2,650	942	0	0	0	4,303
Forecast		0	0	0	0	2,531	3,099	14,484	9,044	29,158
Variance		0	-93	-186	245	486	-12	-137	0	303
Progress towards forecast		-	83%	59%	110%	32%	0%	0%	0%	13%
Apprenticeships										
Baseline		0	88	141	297	565	1,348	5,566	4,766	12,771
Actual to Date		0	259	413	304	0	0	0	0	976
Forecast		0	0	0	60	565	1,348	5,566	4,766	12,305
Variance		0	171	272	67	0	0	0	0	0
Progress towards forecast		-	294%	293%	102%	0%	0%	0%	0%	8%
Increased Income (£)										
Baseline		0	0	0	1,235,621	1,337,430	90,000	900,000	5,248,112	8,811,163
Actual to Date		0	0	0	1,237,621	0	0	0	0	1,237,621
Forecast		0	0	0	0	1,347,430	90,000	900,000	5,248,112	7,585,542
Variance		0	0	0	2,000	10,000	0	0	0	0
Progress towards forecast		-	-	-	100%	0%	0%	0%	0%	14%
Jobs Created										
Baseline		0	0	0	0	3	5	15	0	23
Actual to Date		0	0	0	0	0	0	0	0	0
Forecast		0	0	0	0	1	7	15	0	23
Variance		0	0	0	0	-2	2	0	0	0
Progress towards forecast		-	-	-	-	0%	0%	0%	0%	0%

Outputs/Outcomes Comments:
The removal of 1 project from the pipeline has reduced baseline and forecast data. Management action is progressing well to disaggregate learner starts and apprenticeships down to demographic data, and the review is ongoing. An interim overview has been provided within the programme summary however the data gathered to date is pending updates from 1 outstanding return and is subject to further scrutiny.

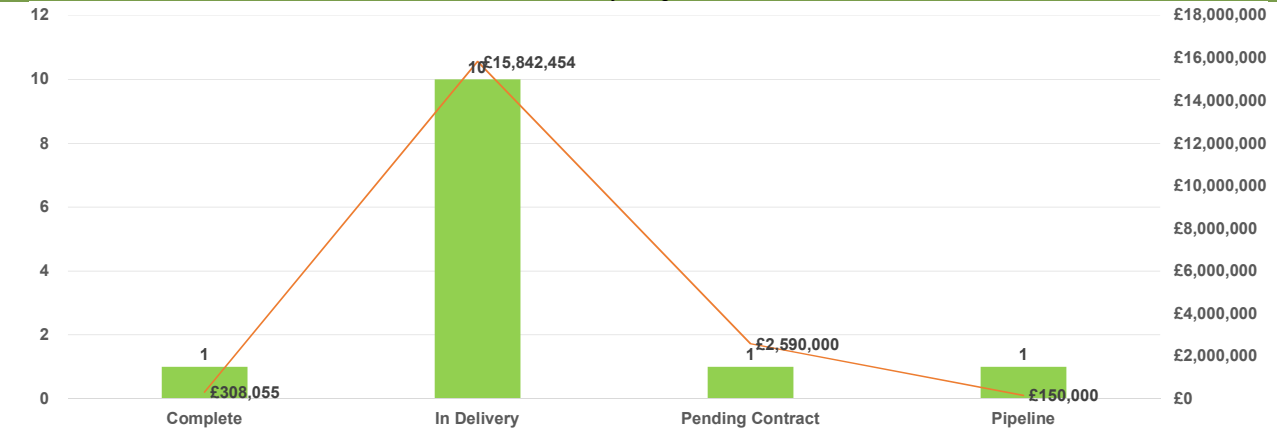


Risk Log

Risk No.	Risk Event	Consequence	Mitigation	Likelihood (1-5)	Impact (1-5)	Score (1-25)
1	Increased project costs as a result of the impact of Brexit e.g. exchange rate fluctuations.	Project viability may be impacted as additional match will not be available to cover increased costs	Project sponsors are ensuring that suppliers quote in GBP and that prices are fixed for the duration of the scheme.	3	3	9
2	Under performance of contracted outcomes of LGF grant	Programme of activity is below expectation, growth levels lower and possibility of grant clawback	Disaggregation of data and scrutiny of demographics ongoing to determine impact and justifications for any under performance	4	3	12
3	Student numbers increase less than expected as a result of the investment in the Skills and Employment sector	Students unable to find employment. Project does not help to drive the upskilling of the SCR population.	Collaboration with partners to develop pathway agreements for learners into key employers throughout their studies at the UTC. Ensure curriculum programmes are mapped to the requirement of destination employers.	2	3	6

Risk Assessment Comments: The risk rating remains at Amber for Q3 given the concerns regarding cost increases for projects in delivery and the reduction/removal of pipeline projects. Furthermore, the disaggregation exercise has highlighted aspects of delivery that require further scrutiny.

Project Stages



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Scheme Name:	Enterprise Advisor Network
Funder:	Careers and Enterprise Company (CEC)
Programme value:	£360,000
Deliverers and Contract Values:	<p>Barnsley Metropolitan Borough Council - £26,416 Doncaster Chamber of Commerce - £36,215 Rotherham Borough Council - £41,599 Sheffield City Council - £103,306 Doncaster Chamber of Commerce Opportunity Area Network - £50,000</p> <p>None of the partners drew down the full contract values in the academic year 18/19. Any unclaimed funds cannot be carried over into the 19/20 academic year, and as such are lost. Of the balance remaining, £50,000 per annum had been set aside for Opportunity Area Network (OAN) activities. However, Doncaster Chamber were able to utilise the previous OAN grant of £73,500, meaning the £50,000 for 18/19 was not drawn down.</p>
Timescale:	1 ST September 2018 to 31 ST August 2020
Geography covered:	South Yorkshire
Description:	The Careers and Enterprise Company fund the City Region to deliver a small programme, the Enterprise Advisor Network, with a clear focus on improving performance against benchmarks 5 and 6 only. This programme provides a brokerage between schools, colleges and employers to enable the schools to provide their students with meaningful interactions with employers.
Target Beneficiaries:	Secondary schools and colleges across South Yorkshire
Outputs (2018-2020 contract):	
<p>a-1.0 At least 75 mainstream schools & colleges of any type are matched to an EA</p> <p>b-2.0 Full coverage - 82 mainstream schools & colleges offered access to the network and an EA match</p> <p>c-3.0 At least 100 schools & colleges (of any type) matched with a similar number of EA's</p>	

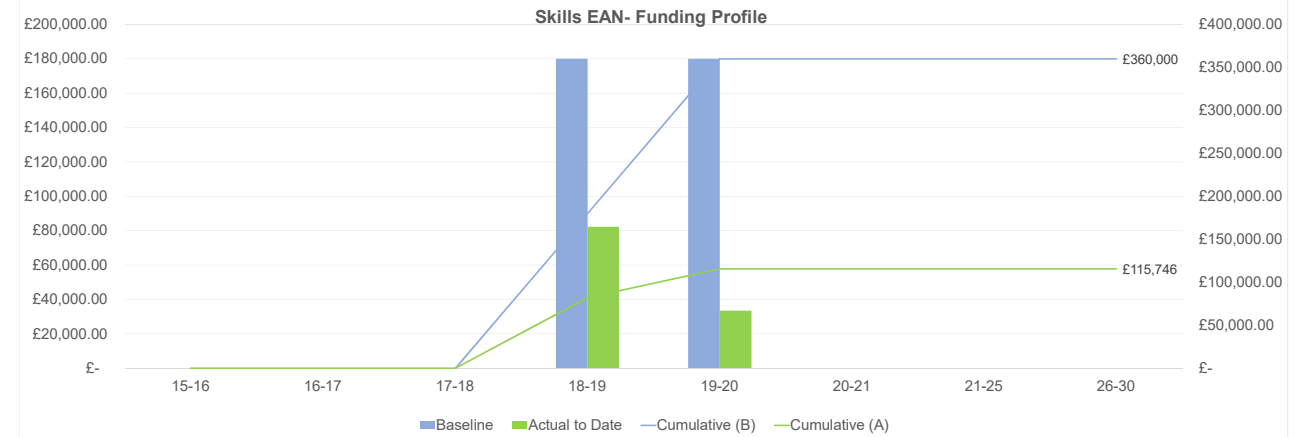
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Financial Progress

Careers Enterprise Company Funding	In Contract	Pending Contract	Projects (No.)	Total	Complete	In delivery	Pending Contract	Pipeline
£360,000	£360,000	£0	1	£360,000	£0	£360,000	£0	£0

Careers Enterprise Company Funding	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
Baseline		£0	£0	£0	£180,000	£180,000	£0	£0	£0	£360,000
Actual to Date		£0	£0	£0	£82,141	£33,605	£0	£0	£0	£115,746
Forecast		£0	£0	£0	£0	£146,395	£0	£0	£0	£146,395
Variance		£0	£0	£0	-£97,859	£0	£0	£0	£0	-£97,859
% Progress		-	-	-	46%	19%	-	-	-	32%

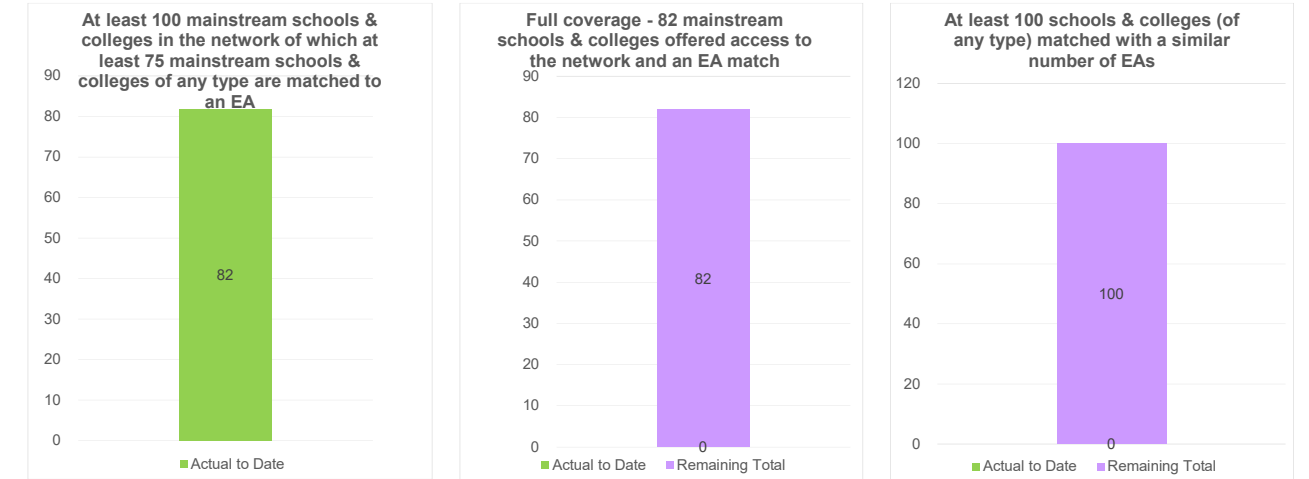
Financial Progress Comments:
Growth of the Enterprise Adviser Network across South Yorkshire. Access to the EA Network to every mainstream school and FE college by 2020. Please Note, funding and targets are across academic years (i.e., September to August) rather than financial years.



Outputs / Outcomes

	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
At least 100 mainstream schools & colleges in the network of which at least 75 mainstream schools & colleges of any type are matched to an EA										
Baseline	-	0	0	0	75	0	0	0	0	75
Actual to Date	-	0	0	0	82	0	0	0	0	82
Forecast	-	0	0	0	0	0	0	0	0	0
Variance	-	0	0	0	7	0	0	0	0	7
% Progress	-	-	-	-	109%	-	-	-	-	109%
Full coverage - 82 mainstream schools & colleges offered access to the network and an EA match										
Baseline	-	0	0	0	0	82	0	0	0	82
Actual to Date	-	0	0	0	0	0	0	0	0	0
Forecast	-	0	0	0	0	82	0	0	0	82
Variance	-	0	0	0	0	0	0	0	0	0
% Progress	-	-	-	-	-	0%	-	-	-	0%
At least 100 schools & colleges (of any type) matched with a similar number of EAs										
Baseline	-	0	0	0	0	100	0	0	0	100
Actual to Date	-	0	0	0	0	0	0	0	0	0
Forecast	-	0	0	0	0	100	0	0	0	100
Variance	-	0	0	0	0	0	0	0	0	0
% Progress	-	-	-	-	-	0%	-	-	-	0%

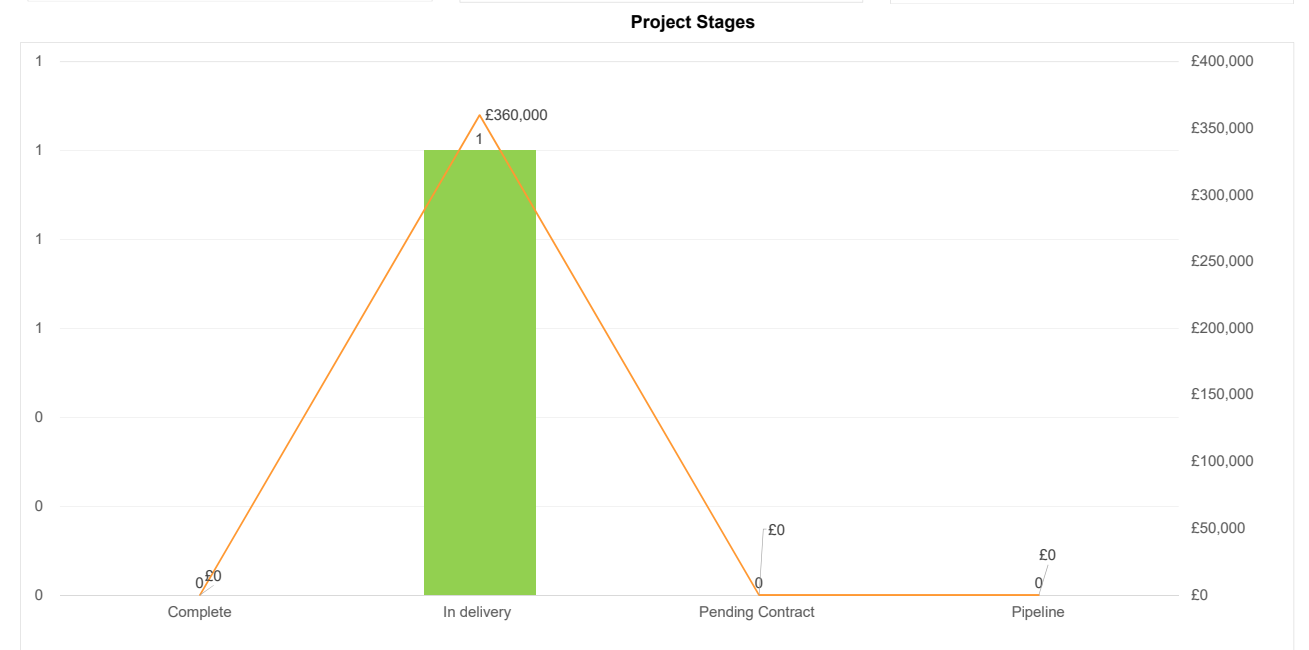
Outputs / Outcomes Comments:
All contractible targets from the Careers and Enterprise Company (CEC) have been met apart from the targets around school achievement of Gatsby Benchmark 5 and 6, however progress is being made against these. In the academic year 18/19, a 12% increase against Benchmark 5 has been recorded, whilst a marginal increase against Benchmark 6 has also been recorded. We continue to work closely with the CEC to understand the cold spots in schools where achievement of these benchmarks has been a challenge and targeting activity more specifically. We are also working with the team to understand the impact of activity and how it is supporting team, utilising data provided by the CEC. The Gatsby Benchmarks are a framework of 8 guidelines that define the best careers provision in schools and colleges. The National Careers Strategy is built around them. The Careers and Enterprise Company fund the City Region to deliver a small programme, the Enterprise Advisor Network, with a clear focus on improving performance against benchmarks 5 and 6 only. This programme provides a brokerage between schools, colleges and employers to enable the schools to provide their students with meaningful interactions with employers.



Risk Log

Risk No.	Risk Event	Consequence	Mitigation	Likelihood (1-5)	Impact (1-5)	Score (1-25)
1	Failure to maximise Kickstart funding	EAN Network across South Yorkshire will not get the boost the funding can provide.	Commissioning document, outlining how money can be spent, has been done and to be submitted for review. Partners have been made aware of what they can/can not spend Kickstart.	2	2	4
2	Payments not received from CEC for quarterly claims.	Unable to pay partners in a timely manner for work done in driving forward the EAN network.	Pressing CEC for payment. Further work has been carried out relating to historical claims to rectify issues. Pressing CEC for payment (both PPU team and Finance Team).	2	2	4

Risk Assessment
10
Risk Assessment Comments:
Potential risk of not making the most of the Enterprise Adviser Network, due to underutilisation of Kickstart funding. Work ongoing to minimise impact of other risks, including chasing CEC for outstanding payments.



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